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## Admission Process for New Families

Thank you for your interest in Assumption Catholic School. The following steps are for prospective families who would like enrollment information for the upcoming school year. Mid-year enrollment is considered on a case-by-case basis. Please contact Principal Rose Goeres for an appointment.

Assumption Catholic School hosts several Open Houses throughout the year. Prospective families are encouraged to attend an open house to learn about our school and ask specific questions.

### Application Procedure:

- Complete an Inquiry Form and return it to the school at your earliest convenience.
- When the Inquiry Form is received, the admissions coordinator will contact you to schedule an appointment with the principal, a personalized school tour and/or a classroom observation. Application packets and tuition assistance information will be provided at this time.
- A campus tour and meeting with the principal is highly recommended.
- Once your family has decided to apply to Assumption Catholic School, return your Application for Admission Form with your deposit as soon as possible. Admission for new students is based upon the Priority for Admittance Policy\*.
- New Family Enrollment begins February 1; application should be received by March 1.
- Acceptance Notification letters and School Contracts are sent out by March 31.
- Kindergarten and New Student assessments are scheduled throughout May or by appointment.

**Completed application materials, including all forms and fees are to be received before March 1 for priority consideration. In case of a waiting list, applicants will be considered on a first-come, first-served basis, once the “Priority for Admission” deadline has passed.**


### Application packets will include:

1. Completed Application Form
2. Application fee (non-refundable)
3. Parish membership confirmation (to verify in-parish subsidy rate)

### Priority of Admittance

1. Currently enrolled families. Assumption preschools have priority into kindergarten.
2. Registered members of Assumption Church, Sacred Heart Church, St. Joseph, St. Anne, St. Joachim.
3. Catholic family transferring from another Catholic school.
4. Catholic family transferring from parishes other than those listed above.
5. Non-Catholic family transferring from other parishes or schools.
6. Non-Catholics.

**For further information, contact Jennifer Rick, Director of Development**

 (360) 733-6133

 [jrick@school.assumption.org](mailto:jrick@school.assumption.org)